

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ACADEMIC SECTION

No.F.1-2/2025-(Notify)-Acad.I

Dated: - 13.11.2025

OFFICE MEMORANDUM

Subject: - Observership for travel for recipients of awards of professional societies Indian Government agencies and Indian Science Academies.

The undersigned is directed to convey the competent authority's approval of the proposal to provide observership for travel for recipients of awards of professional societies Indian Government Agencies and Indian Science Academies. The Guidelines/Norms for the same is as under: -

A: Travel grants/fellowships awarded by professional societies:

1. The travel grants/fellowships must be awarded by a recognized national/international professional society of the same specialty as the department.
2. The selection of eligible societies must be made in a departmental meeting. Departments may apply to the society for recognition as a center for the travel grants/fellowships only after approval from the Academic Section.
3. For travel grants/fellowships awarded by Indian societies (societies registered in India), the existing rules of eligibility for observership for Indian nationals would continue to apply.
4. Candidates should be trainees or specialists of the same subject as the department where the travel grants/fellowships are to be fulfilled.
5. The travel grants/fellowships should not have been funded by or carry the name of any commercial entity.
6. Candidates should be competitively selected by the society.
7. There should be no fees charged by the society (or any other entity) from the candidate to apply or be eligible for the award.
8. Candidates will be considered 'observers' and will not be issued any certificate of travel grant/fellowship from AIIMS. The Academic Section will issue a certificate of 'Observership' after receiving confirmation of satisfactory completion of observership from the host department.
9. This observership does not lead to the award of any degree/diploma.
10. The fellowship/travel award must not be a part of a curricular requirement of the observer. Observers will not be allowed to do any project/thesis/research/clinical work.
11. Eligibility of a candidate for observership does not automatically entitle them for acceptance.
12. A maximum of 4 observers may be received in a department in any year (in total from all societies) and not more than 2 at the same time.
13. The duration of observership should not exceed the duration of the award and not more than 3 months in any case.
14. Presence of observers in a particular department should not affect the training of the students in the department.
15. Observers must sign an undertaking of good conduct and that they will not use this observership for advertisement, on a letter head, visiting card, name plate etc. and will not claim or allow to be claimed that they have done a 'fellowship/training at AIIMS'.
16. Observers are responsible for all their expenses and must make their own arrangements for stay/travel.
17. Candidates should apply to the concerned department which should forward the application to the Academic Section through proper channel. The application should include the award letter from the sponsoring society, bio-data, certificates/testimonials and undertaking of good conduct. It is recommended that the application be sent at least 4 weeks before the proposed start of observership. Observers can join only after they have been approved by the Academic Section.



18. AIIMS will not charge any fees from observers.
19. The Observership should be restricted only to national and international societies and not to regional or local societies.
20. Departments may be permitted to change the eligible societies/awards only after a minimum period of one year
21. Observers may be permitted to participate in clinical activities at the discretion of the concerned department if they are eligible as per NMC norms.
22. The observers should submit tier feedback at the end of their observership period.

B: Travel grants/fellowships by recognized Indian science academies (INSA/NASI/IASc/NAMS):

1. Candidates who have received fellowships/travel awards from recognized Indian science academies may apply for observership with any department at AIIMS.
2. Clauses 5-22 of Part A (above) will continue to apply.

This is for the information of all concerned.

Authority: {Approved by 123rd Standing Academic Committee in its meeting held on 15.07.2024 vide agenda item no. 04 and minutes of the same ratified Governing Body in its 163rd Meeting held on 12.09.2025 vide item no. 04}


(Prof. Girija Prasad Rath)
REGISTRAR

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